

**INSPECTION PROCEDURES
COMMERCIAL AND MULTI-FAMILY CONSTRUCTION**

- Building permit must be posted on the site of the work and clearly visible from the road until completion of the project.
- Your approved plans must be available at all times for inspection. These are the plans that were submitted with your application and were marked “Approved” by the building code official.
- DO NOT schedule an inspection if the work is not ready.
- When scheduling an inspection, you must supply a permit number to the inspector.
- Please provide a minimum of 24 hours notice when requesting an inspection.

The following inspections, as applicable, are required:

1. Footing inspection – To be done after forming and prior to placing of concrete.
Inspector, Clyde Volk **Phone, 1-800-662-6342**
 2. Foundation inspection – French drain and waterproofing.
Inspector, Clyde Volk **Phone, 1-800-662-6342**
 3. Plumbing under slab – Rough-in done prior to placing concrete.
Water test must be witnessed by inspector.
John Balsler **Phone, 1-800-662-6342**
 4. Electrical inspection – Rough-in to be done prior to insulating.
Inspector, Clyde Volk **Phone, 1-800-662-6342**
 5. Plumbing inspection – Rough-in to be done prior to insulating.
Water test must be witnessed by inspector.
Inspector, Clyde Volk **Phone, 1-800-662-6342**
 6. Mechanical inspection – Rough-in to be done prior to insulating.
Inspector, Clyde Volk **Phone, 1-800-662-6342**
 7. Framing inspection – Done prior to insulating, but after heating, plumbing and wiring are roughed-in and approved.
Inspector, Clyde Volk **Phone, 1-800-662-6342**
- Combine Inspections 4,5,6, and 7 if Possible**
8. Energy efficiency inspection – To be done after insulating but before drywall.
Inspector, Clyde Volk **Phone, 1-800-662-6342**
 9. Wallboard inspection – To be done after fastening all wallboard is but before taping, mudding, etc.
Inspector, Clyde Volk **Phone, 1-800-662-6342**
 10. Final inspection – When job is completely finished, prior to occupancy permit and after final plumbing and electrical inspection.
Inspector, Clyde Volk **Phone, 1-800-662-6342**